



Electronic Trading Team

Business Rules

Advance Ship Note

V1.0

**PRODUCED BY
COLES GROUP LIMITED
ELECTRONIC TRADING TEAM**

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800 Toorak Road
Tooronga Victoria 3146
PO Box 2000 Glen Iris Victoria 3146
Telephone (03) 9829 5448
Facsimile (03) 9829 6886
Telex AA34090
ACN 007 427 581

ISSUED BY *Coles Electronic Trading Team*
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Approval

The ASN Business Rules outlined in this document have reviewed and deemed to appropriately represent the Coles ASN supply chain requirements.

Signed By

<u>Department</u>	<u>Name</u>	<u>Signature</u>	<u>Date</u>
Coles Group Supply Chain	Malcolm Gordo	_____	_____
Coles Group Supply Chain	Jason McNamara	_____	_____
Coles Group Supply Chain	Ian Woodvine	_____	_____
Coles Group Supply Chain	Phill Beckett	_____	_____
Target Logistics	Martin Dalton	_____	_____
Kmart Merchandise Services	Mark Douglas	_____	_____
Electronic Trading Team	Paul Hackett	_____	_____

Business Rules

1. An ASN can only contain goods relating to a single purchase order.
ie. An implication of this is that different orders cannot be mixed within a specific carton or pallet where the pallet is the handleable unit.
2. A Purchase Order may however be split over multiple ASN's
This allows for split and partial deliveries and applies to all Coles brands.
3. An ASN can only relate to one immediate physical delivery destination
For Cross-Docking this will usually be the cross-dock centre, even if cartons have a different final destination.
4. An ASN cannot be split over multiple deliveries/trucks.
Where for transport capacity reasons the delivery is split, the transport company should arrange for near simultaneous deliveries
5. Where invoices are used (non ERS environment), each ASN can only relate to a single invoice number.
6. All items are identified with either an EAN or TUN.
7. If substitution or over supply is permitted, then the original order must be amended and resent.
This helps ensure the integrity of the receiving process.
8. Serial Shipping Container Codes cannot be re-used within an 12 month period